



# HOPKINTON POLICE

## Complaint / Compliment Form



Please identify if this is a complaint or a compliment.

YOUR INFORMATION		
Full Name:		
Home Address:	Home Phone Number: (____) _____	
	Mobile Phone Number: (____) _____	
	Other Phone Number: (____) _____	
Mailing Address (if different from above):		
INCIDENT INFORMATION		
Date of Incident:	Time of Incident:	Citation / Report Number:
Location / Address of Incident:		
INFORMATION OF WITNESSES TO INCIDENT		
Name:	Relation to Witness:	
Address:	Telephone Number: (     )	
Name:	Relation to Witness:	
Address:	Telephone Number: (     )	
<i>Use next page to list additional witnesses if necessary.</i>		
IDENTITY OF TROOPER / EMPLOYEE		
Name and / or Rank of Officer or Employee:		
Badge Number of Officer:		
Description of Police Vehicle:		
DESCRIPTION OF INCIDENT		
<i>Use next page for additional comments if necessary.</i>		
<b>If this is a complaint</b> being filed under Hopkinton Police Rules and Regulations which prohibits discrimination based on the following categories, please identify the basis under which your complaint is being filed.		
<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin <input type="checkbox"/> Sex <input type="checkbox"/> Age <input type="checkbox"/> Disability <input type="checkbox"/> Income Level <input type="checkbox"/> Limited English Proficiency		

### METHODS FOR SUBMITTING THIS FORM TO THE INTERNAL AFFAIRS UNIT

- Deliver in person to: Hopkinton Police Department, ask for a Supervisor
- Fax to: (401) 377-7755 Attn: Capt. Mark Carrier
- Email to: [mcarrier@hopkintonpolice.org](mailto:mcarrier@hopkintonpolice.org)
- Mail to: Hopkinton Police - Internal Affairs Unit, 406 Woodville Road Hopkinton, RI 02833

Professional Standards Unit Use Only	
Date Received by IAU:	Assigned Complaint Number:

*If a report is found to be fabricated and maliciously pursued, the reporting party may be subject to criminal prosecution and/or civil proceedings.*



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### DESCRIPTION OF INCIDENT (CONTINUED)

A large, empty rectangular box with a black border, intended for the user to provide a detailed description of the incident.